

Safety Committee objectives

Organization name: _____

Please review and customize this sample document to reflect your organization's expectations.

[Name of Safety Committee Chairperson] _____ is the primary contact for safety-related matters. All employees are encouraged to bring any unsafe conditions or practices to the attention of any supervisor or Safety Committee member. Supervisors and/or Safety Committee members will review and address safety concerns and communicate these concerns to management.

The primary responsibilities of the Safety Committee are to:

- Lead by example. Be a champion for safety programming in the workplace.
- Engage with employees and encourage their participation in workplace safety efforts.
- Implement the organization's safety program.
- Review safety concerns as they arise and help identify hazard controls.
- Seek input from employees on solutions or other workplace improvements.
- Recommend actions to reduce the frequency and severity of accidents and illnesses.
- Integrate safety into the day-to-day activities of all employees.
- Assist the organization in complying with regulatory standards concerning safety and health.
- Assist supervisors with incident investigations.
- Conduct routine safety inspections to identify unsafe conditions and practices and to make recommendations for improvement.
- Make recommendations to management on matters pertaining to safety.

Executive signature: _____ **Date:** _____

Safety Committee Chairperson signature: _____ **Date:** _____

The following people are the organization's designated Safety Committee members:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please review and customize this sample document to reflect your organization's expectations. This is to be used as a supplement to and not in lieu of OSHA safety regulations and policies. Pinnacol Assurance assumes no responsibility for management or control of customer safety activities.